

International Organization of Folk Art (IOV)

Internal Rules

Accepted at GA, 12th November 2016

The internal rules (IR) clarify matters arising from the bylaws. Under no circumstances can the IR contradict or overrule the bylaws. Adaptation and amendment of the IR are within the competence of the Board of Directors.

1. Meetings of IOV

- a. The internet meetings are announced at least two weeks in advance and the calendar has been added.
- b. Members of EC, BD, commissions or committees confirm their presence or apologize. Who is absent without excuse twice, gets a blame and can be sanctioned in case of further absence.
- c. The EC of IOV meets monthly at an agreed time, e.g. the second Saturday of each month.
- d. The BD of IOV meets once a quarter at an agreed time, e.g. on the last Saturday of the last month of each quarter.
- e. For meetings in person, e.g. the GA, the date is agreed in advance for six months. The invitation with the agenda and the necessary documents are delivered in advance at least fourteen calendar days.

2. Voting in IOV

- a. For each meeting except for the *General Assembly*, the principle is: one person one vote.
Decisions are best taken in consensus. Voting is exceptional.
- b. *General Assembly*.
 - i. During the *General Assembly* (GA) is voted by country.
 - ii. Only affiliated members on the date of the GA are authorized to vote for his/her country.
 - iii. Affiliated members from the same country, agree who will vote for his/her country.
 - iv. The countries may have a different number of votes.
 - v. The criteria according to which votes will be awarded, are determined at the start of each GA.
 - vi. For the GA by November 2016 a country may have up to 11 votes, according to the following criteria:

- ✓ 1 vote per country present.
- ✓ 1 extra vote for a country, where the national section has no legal registration. The proof of the functioning as national section is given at least five days before the start of the meeting to the Secretary-General.
- ✓ 1 extra vote for a country, with more than 3 institutional members. The proof of the functioning as national section is given at least five days before the start of the meeting to the Secretary-General.
- ✓ 5 extra votes per country where the national section has legal registration. If in a country where registration is not possible, and the national section shows strong activity, 5 votes will be given as well. In both cases proof of this is given, at least five days before the start of the meeting, to the Secretary-General.
- ✓ 1 extra vote per set of 10 different paying members in 2016, with a maximum of 4 additional votes.
- ✓ In summary:
 - a. A country with 1 to 9 members = 1 vote
 - b. A national section without legal status = 1 extra vote
 - c. A national section with more than 3 institutional members = 1 extra vote
 - d. A national section with legal status, or where registration is not possible = 5 extra votes
 - e. A country with 10 to 19 members = 1 extra vote
 - f. A country with 20 to 29 members = 2 extra votes
 - g. A country with 30 to 39 members = 3 extra votes
 - h. A country with 40 or more members = 4 extra votes

3. Membership fees of IOV

- a. The GA determines whether the membership fee is paid per country, whether per festival, group, organization or person.
- b. The amount of the membership fee is determined according to the most recent list of the gross domestic product per capita. For every region of IOV we compute the average of the amount for each country of the region. This figure is then the basis for the membership fee of each country from this region.
- c. IOV youth members pay half the fee. Honorary members pay no fee.

4. Representation of every continent

The name Regional Executive Secretary (RES) that formerly was used, is confusing with the tasks of the Secretary General and the Secretary. That's why we use the title Regional Executive Director (RED). Each continent has a RED in the Board of Directors (BD). In the BD they take care for the flow of information to the regions and the countries, in consultation with the Secretary-General. Conversely, they provide for the operation and the flow of information from the regions and countries in their continent, to the Secretary-General and the BD.